

INNOVATIVE

ARTS ACADEMY

Board Meeting

Minutes for

Wednesday, January 23, 2019 at 6PM

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> Call to Order Notice of Meeting <ul style="list-style-type: none"> Proper notice was published in <i>The Morning Call</i> on Friday, June 22, 2018. Flag Salute Roll Call <table border="1" data-bbox="500 590 1377 814"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Keely Collins, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Chief Executive Officer//Principal</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Keely Collins, General Counsel	Present	Danny Youssef, Secretary	Present	Douglas Taylor, Chief Executive Officer//Principal	Present	Tom Taylor, Accountant	Absent																															
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Old Business	<ul style="list-style-type: none"> Approval of board meeting minutes for December 19, 2018 <ul style="list-style-type: none"> Motion to approve: Danny Youssef Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. Approval of December 2018 financials <ul style="list-style-type: none"> Motion to approve: David Rank Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. 																																													
Executive Session	Enter Executive Session to discuss pending legal matters and personnel legal matters																																													
Return to Regular Session	Return to Regular Session																																													
Enrollment Update	<ul style="list-style-type: none"> As of Wednesday, January 23, 2019, there are 584 students enrolled for 2018-2019. <table border="1" data-bbox="415 1304 1443 1623"> <thead> <tr> <th>Grade</th> <th>Total Seats by Grade</th> <th>Enrollment by Grade (18-19)</th> <th>Remaining Seats by Grade</th> <th>IEP by Grade (18-19)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>120</td> <td>118</td> <td>2</td> <td>15</td> </tr> <tr> <td>7</td> <td>120</td> <td>107</td> <td>13</td> <td>26</td> </tr> <tr> <td>8</td> <td>120</td> <td>103</td> <td>18</td> <td>27</td> </tr> <tr> <td>9</td> <td>120</td> <td>99</td> <td>20</td> <td>20</td> </tr> <tr> <td>10</td> <td>90</td> <td>74</td> <td>18</td> <td>15</td> </tr> <tr> <td>11</td> <td>60</td> <td>49</td> <td>11</td> <td>15</td> </tr> <tr> <td>12</td> <td>60</td> <td>36</td> <td>24</td> <td>5</td> </tr> <tr> <td>Totals</td> <td>690</td> <td>586</td> <td>104</td> <td>123</td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	Remaining Seats by Grade	IEP by Grade (18-19)	6	120	118	2	15	7	120	107	13	26	8	120	103	18	27	9	120	99	20	20	10	90	74	18	15	11	60	49	11	15	12	60	36	24	5	Totals	690	586	104	123
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Chief Executive Officer/Principal Report	<ul style="list-style-type: none"> Marketing, Recruiting, and Branding <ul style="list-style-type: none"> IAA hosted an Open House event on Wednesday, 1/16/2019. The event was highly successful with 21 families in attendance. Every family completed a pre-enrollment application for 2019-2020. Additional enrollment events have been scheduled for February 13, 2019, March 20, 2019, and May 8, 2019. A marketing campaign for instructional staff has been launched for 2019-2020. An initial brochure has been drafted that will be used during all hiring/career fairs. Curriculum, Academics, and Master Scheduling 																																													

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	<ul style="list-style-type: none"> o Changes were made to the 2018-2019 master schedule that increase instructional time for students. Students, parents, and staff have been made aware of the changes. A copy of the new bell schedule is attached. o The master schedule for 2019-2020 has been drafted. The new schedule requires that students be double-booked for English, Math, and Biology. Administration will begin scheduling students in March 2019 for the upcoming academic year. o Administration has begun to make necessary adjustment to the curriculum pacing guides for 2019-2020 due the change in the bell/master schedule. o Students just completed midterm exams for Semester 1, and now quarter two has ended. Students will receive a report card for Semester 1, Quarter 2 next week. o The academic calendar for 2019-2020 has been drafted by school administration and will enable students to be picked up much earlier next year with hopes of alleviating delayed bus arrivals in the afternoons. <ul style="list-style-type: none"> ● Special Events <ul style="list-style-type: none"> o Culinary students will be traveling to Montgomery County Community College on Monday, January 28, 2019 to learn more about pursuing a college education in Culinary Arts. The trip is sponsored by Emily Sweitzer, Culinary Teacher. o Eligible high school students will be attending the Movie Theatre on Tuesday, January 29, 2019. Eligible middle school students will be attending Bounce Town on Wednesday, January 30, 2019. Both trips are incentives for students that are excelling academically and behaviorally in accordance with IAA's Cougar Behavioral System. o Middle school students will have a dance for Valentine's Day on Friday, February 8, 2019. Only eligible students may attend based on their Cougar Buck Bank Balance. o An awards ceremony will be held for Quarter 2 A and A/B Honor Roll students on Friday, February 1, 2019. We are excited to celebrate our students! ● Charter Renewal Process <ul style="list-style-type: none"> o The Catasauqua Area School District has requested that IAA attend a hearing on February 12, 2019 at 7PM regarding our request for a hearing. o School administration has started preparing the necessary materials to present to the Catasauqua School Board. ● Human Resources <ul style="list-style-type: none"> o 2/6/2019 is a scheduled teacher workday. School administration will be delivering professional development to staff. Teachers will spend the day unwrapping their Midterm Exams to drive instruction in their courses. o Due to a resignation, IAA has begun a search for a Middle School Math Teacher. The goal is to have a candidate selected within the next two weeks. o IAA has partnered with Carney Sandoe and Associates to assist with recruiting Science and Math teacher for 2019-2020. As a result, IAA will be attending a career fair on Friday, 1/25/19 and Saturday, 1/26/19.
<p>New Business</p>	<ul style="list-style-type: none"> ● Approval of the academic calendar for 2019-2020 <ul style="list-style-type: none"> o Motion to approve: David Rank o Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>

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	<ul style="list-style-type: none"> ● Approval of \$4000 stipend for Kelley Newman due to added teaching responsibilities <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of \$25 / day stipend for Dani Leon due to added teaching responsibilities <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to submit the academic calendar to all sending school districts for 2019-2020 <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of separation agreement for employee: 4374947 <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to of resignation for employee: 5340916 <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval for the CEO to pay the invoice in the amount of \$7,347.25 for Harharts Oil <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>
Public Comment	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none"> ● Wednesday, February 27, 2019 at 6PM
Adjournment	<ul style="list-style-type: none"> ● Approval to adjourn board meeting at 9:20 <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>